



Web Enrolment Form

To enrol online, visit our website at

Then follow the links to Student Self Service.

To enrol you'll need your Delivery Package details as set out below.

Delivery Package Name: SIT30707 Certificate II in Hospitality Management
Delivery Package Number: 212963A
Authorisation code: 4K662B

Please Note: Please refer to your timetable for classroom locations.

Program Name: CERT II FOOD PROCESSING
Plan Name: 1710 Food Processing

Program Name: Certificate II in Retail
Plan Name: 2267 Retail

Program Name: Certificate III in Hospitality
Plan Name: 2385 General

Web enrolments for this delivery package will only be available until **31 December, 2010**

Enrolment Instructions

1. Read the website terms and conditions.
2. Logon to Student Self Service website. If you have not used the website before, you will need to register for access. Your user id and password will be emailed to you after registering.
3. Click the 'My Enrolment' link, read the instructions on each page to take you through your enrolment.
4. At the end of the enrolment process, ensure you print and/or email yourself a copy of the Enrolment Confirmation for your records.
5. If you have paid by credit card, your receipt will be available via the 'My document requests' link on Student Self Service.
6. Once you are finished using the website, please remember to logout and close the browser window.

For further assistance regarding Internet enrolment contact Southbank Institute of Tech during business hours on 13 72 48.