TAFE Queensland
Queensland Government
Department of Education, Training and the Arts

TAFE Queensland - "Anything is possible with TAFE"

Enrolment Selection Form

Student Number (if known) | **Family Name** | **Given Names** | **Date of Birth** (/ /)

Reduced fees may be available for some students. Evidence is required at time of enrolment to obtain reduced fees.
Overdue fees must be paid or enrolment will be refused. Payment option must be indicated.

Daytime Phone No.

Payment Options

Cash (In Person only) ☐ EFTPOS (In Person only) ☐ Cheque/ Money Order ☐
Send Invoice to employer ☐ (must attach authority letter)

Credit Card — Visa ☐ Mastercard ☐ *Amex ☐ *(Not available at all institutes)

Expiry date / | Cardholder's name

Amount $ | Cardholder's signature

Centrelink Concession Validation Consent - Health Care Card (HCC) or Pensioner Concession Card (PCC) issued by Centrelink. Do you authorise TAFE Queensland to confirm with Centrelink the details that you have provided match with Centrelink records and whether you are still receiving a Centrelink benefit? (This consent can be revoked at any time)

Yes ☐ No ☐ If 'Yes', complete the following: Card Type HCC ☐ Card Type PCC ☐

Student's cardholder no. (CRN)

Expiry Date: /

Student's Signature: Date / /

If student is a listed dependant on a HCC or PCC, the primary cardholder of the HCC or PCC must also give consent to the above check. (This consent can be revoked at anytime.)

Primary cardholder Name:
(as it appears on the card)

Consent granted Yes ☐ No ☐ If 'Yes', complete the following: Card Type HCC ☐ Card Type PCC ☐

Primary cardholder no. (CRN)

Primary cardholder's Signature: Date / /

Are you claiming a Fee Concession, or Exception?

Yes ☐ No ☐ If yes tick the relevent boxes, evidence to be supplied at time of enrolment

Under 17 ☐ DVD Blue Card ☐
Under 18 (Sec. Subject) ☐ ATSI ☐
Extreme financial hardship ☐

Is your employee, sponsor paying for the TAFE course
Yes ☐ No ☐ Invoice No:

Office Use Only
Online Check ☐
Card Sighted ☐
Verified by:
Date: / /

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/ apprenticeship? *Tick ONE box only.*

To get a job ☐ | To develop my existing business ☐ | To start my own business ☐
To try for different career ☐ | To get a better job or promotion ☐ | It was a requirement of my job ☐
I wanted extra skills for my job ☐ | To get into another course of study ☐ | For personal interest or self development ☐

Other reasons

STUDENT DECLARATION (please read carefully)

- I agree to abide by the TAFE Queensland Rules and Regulations and Institute Policy (available from the Institute) and acknowledge that facilities made available for my use will be used only in accordance with the principles of proper use and relevant rules.
- I confirm the accuracy of the information provided.
- I understand I must provide evidence of concession eligibility at the time of enrolment. Subsequent evidence will not be accepted.

If under the age of 18 years, this form must be signed by a parent/guardian to complete this enrolment. This includes consent for the student to have access to the Internet through TAFE Queensland.

Student's Signature: Date / /

Parent/Guardian's Signature:
(If student under 18 years) Date / /

Issues may arise beyond the institute's control which affect its ability to deliver programs. Whilst every effort will be made to conduct all programs as advertised, the institute reserves the right to change or otherwise revise any program related issues including programs offered, class timetables, class locations and teacher allocations. The institute will make every reasonable attempt to advise students of any changes made to their selected program. The details in this document are correct at the time of printing.

Please place an 'X' in the boxes beside the classes you wish to enrol in.
Fees Listed below are current as of 23-APR-2010. Check at time of enrolment that the fees have not changed.
This estimate includes GST where applicable.

DP Number: 0000242455 SIT30707 Responsible Service of Alcohol - Online

	Full Fee	Conc Fee
	$95.00	$95.00

Program : SIT30707-Certificate III in Hospitality
Plan : 2385 General **Institute : Southbank Institute of Tech**

Course/Class Details	Institute	Campus	Enrol
SITHFAB009A	Southbank Institute Of Tech	Online	☐
09131 Responsible service of alcohol			

Start Date	End Date				
01-Mar-2010	17-Dec-2010	10.00 Hrs		$95.00	$95.00
Day	First Date	Time Start	Time End	Facility	Req./Opt.
					Optional

RPL ☐

Privacy Statement
Personal information collected as a result of your enrolment will be used by the Department for general student administration and vocational education and training administration and regulation; as well as departmental planning, reporting, communication, research, evaluation, financial administration (including debt recovery), auditing and marketing. Only authorised departmental officers and other authorised persons (e.g. service providers, funding recipients) have access to this information. Your personal information may be disclosed to Australian and State Government authorities and agencies. Your personal information may be shared with other Queensland TAFE Institutes in which you enrol or apply to enrol. If you are a school-based apprentice or trainee, your personal information, attendance details, progress and results will be disclosed to your school and the Queensland Studies Authority. Your results may be disclosed to the Queensland Tertiary Admissions Centre. If you are an apprentice/trainee, your personal information, attendance details, progress and results will be disclosed to your employer or host employer. If you are under the age of 18 years your personal information, attendance details, progress and results may be disclosed to your parent/guardian. If you are studying at a Queensland Institute of TAFE towards your secondary education, your personal information, attendance details, progress and results will be disclosed to your school, Queensland Studies Authority and Education Queensland. No further access to your personal information will be provided without your consent, unless authorised by the Information Privacy Principles in Information Standard 42 or as required by law.

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